



Housekeeping Guidelines & Reminders

Short Term Rental Program

Linen Exchange

Owners may exchange rental linens for a clean set at the front desk anytime. There is a \$15 charge for this exchange which will be billed to the homeowner's account. Please schedule this exchange ahead of time with the front desk; at least a 2 hour notice is appreciated.

Owner Extended Stays

Owners who block their unit for the season may choose to exchange the rental linens periodically at the front desk for a \$15 fee or schedule to have these items removed by the housekeeping department and redelivered after the season for a \$25 fee.

Any unit that is blocked by the owner for two consecutive seasons will be considered non-rental and all the rental items (such as linens, dishware and safe) will be removed.

Full Cleans

A full clean is required after each owner and guest of owner stay. The fee for each clean will be automatically charged to homeowner's account.

One Bedroom: \$55

Two Bedroom: \$73

Three Bedroom: \$96

***A \$10 charge will be added for each loft**

There may be an extra charge if unit requires additional cleaning or hard to remove pet hair is present.

Owner Self Clean Inspection Fee - No longer an option due to COVID

Owners who prefer to clean their own unit may exchange linens at the front desk and must send an email to housekeeping@vrcmr.com at arrival confirming the owner self clean. Please note, a \$25 housekeeping inspection and linen exchange fee will be charged to ensure unit is rental ready. If additional cleaning is necessary, owner will be contacted and charged for additional cleaning services.



Important Reminders

Personal Items: Any personal items, cleaning supplies or cooking spices and oils etc. should be stored in a locked owner's closet or cabinet or they will be removed from the unit.

Inventory Items: It is helpful for owners to clearly label any inventory items such as pots/pans, coffee makers, mattress pads and bedding etc. with their building and unit number.

Amenities/ Toiletries: These items are provided to all rental guests. Owners are encouraged to keep shampoo, soap and toilet paper etc. in their locked owner closet.

Any feedback or questions can be addressed to housekeeping@vrcmr.com or 970-477-3065.

Thank you